



Royal College of Anaesthetists



Please fill in the whole form using a ball point pen and send it to:

Royal College of Anaesthetists
Churchill House
35 Red Lion Square
LONDON
WC1R 4SG

Instruction to your Bank or Building Society to pay by Direct Debit

Name(s) of Account Holder(s):

Service User Number:

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Reference:

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Bank/Building Society account number:

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Branch sort code:

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Instruction to your Bank or Building Society

Please pay Royal College of Anaesthetists Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this Instruction may remain with Royal College of Anaesthetists and, if so, details will be passed electronically to my Bank/Building Society.

Name and full postal address of your Bank or Building Society

To the Manager	Bank/Building Society
Address	
Postcode	

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debit.
- If there are any changes to the amount, date or frequency of your Direct Debit Royal College of Anaesthetists will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request Royal College of Anaesthetists to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Royal College of Anaesthetists or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Royal College of Anaesthetists asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.