

FACULTY LEADERSHIP:

Advanced Critical Care Practitioner Subcommittee

Call for Consultant Members



Subcommittee Aims and Objectives

The Subcommittee (ACCPSC) was formed in 2014 and is responsible for all matters relating to Advanced Critical Care Practitioners, including: reviewing the curriculum, the annual ACCP conference, reviewing FICM Associate Membership applications and CPD arrangements. The Subcommittee is now looking to appoint new Consultant members and would like to invite Consultants familiar with the ACCP role to apply.

The role and you

Terms of Office: The term of office for Subcommittee Members is three years. Second terms are at the discretion of the Faculty Board.

Person Specification: Those eligible must meet the following essential criteria:

- Be a Member of the Faculty of Intensive Care Medicine in active practice as a Consultant
- Have an up to date knowledge of Good Medical Practice (GMC, 2013)
- Have an up to date knowledge of ACCP Education (ACCP curriculum, 2015)

It is recommended that potential Subcommittee Members discuss their appointment with hospital colleagues and senior management, to ensure they can dedicate the appropriate time to the role.

Support

On beginning your appointment you will join other members of the Subcommittee that have been in post for over 3 years. They will support you from your first meeting and throughout the first year. The ACCPSC is a positive group and encourages an open work environment. The FICM Secretariat will also be on hand to support you throughout your term of office and with any subsequent workflow.

Responsibilities

- Subcommittee Members are expected to attend all meetings.
- Members are expected to take an active part in the work of the ACCPSC, including:
 - Taking part in subcommittee discussions (in person and by email).
 - Taking responsibility for ACCPSC workstreams and projects.
 - Attending other events (i.e. ACCP conference) related to the committee's work.
 - Reviewing all relevant written and online materials that are sent to members.
- Producing research or written documents from time-to-time including contributing to the FICM newsletter, *Critical Eye*, and the Faculty website.



Meetings

- Typically ACCPSC meetings are from 1pm-4.30pm and take place quarterly.
- Travel expenses are reimbursed subject to Faculty guidelines.
- Subcommittee Members may not send delegates to attend in their place.
- **Disclosures of interest:** All Subcommittee Members should disclose to the Co-Chairs any relevant conflicting interest of any kind (financial or otherwise) arising in relation to any item on the agenda.

Meeting arrangements

- The business of a meeting of the Subcommittee will comprise the minutes of the previous meeting, and may include presentations and progress updates on projects and initiatives.
- Copies of the agenda and accompanying papers will be sent to Subcommittee Members in advance.
- Members can request the Co-Chairs to add items to the agenda in advance of the meeting.
- All members are encouraged to feel able to speak freely and contribute to the discussions.
- Whenever possible, the Co-Chairs of the Subcommittee will try to obtain a decision by consensus. Voting (if required) will be by a show of hands of the full Subcommittee members present. The motion will be passed by a simple majority. In the event of a tie, the Co-Chairs will have a second, or casting, vote. The ruling of the Co-Chairs on a point of order will be final.



Calendar of forthcoming committee meetings

- 05 December 2018
- 06 March 2019
- 06 June 2019
- TBC September 2019



Contact us

- Any questions? Email us at contact@ficm.ac.uk and we will get right back to you.
-