

FACULTY LEADERSHIP:

Education Sub-Committee Members (Podcast Workstream Lead)

Committee Aims and Objectives

The Education Sub-Committee (ESC) coordinates and oversees the Faculty's focus in the areas of:

- Overall education strategy
- Events, study days and conferences
- e-ICM: the NHS e-learning resource for critical care
- The FICM's wider e-learning resource, FICMLearning.

This ESC is looking for a new member to lead the podcast stream of work. **Whilst experience of podcasting will be of benefit, this is not a requirement. We are looking for individuals who are energetic and passionate to learn with the support of the Faculty.** The ESC are a group who support each other in new projects and have a real passion for education. The group links with the other parts of the Faculty across careers, the curriculum, the e-portfolio, clinical & training leadership, Women in ICM and the Board.

The role and you

Terms of Office: The term of office for ESC members is three years. Second terms are at the discretion of the Faculty Board.

Person Specification: Those eligible must meet the following essential criteria:

- Be a Fellow, Associate Fellow, Member, ACCP Member, Pharmacist Member or registered trainee of the Faculty of Intensive Care Medicine in active practice.
- Have an interest in podcast production.
- Have experience in, or a willingness to learn, podcast production.
- In addition, those applying must not have notable commitments to other educational providers that would result in insufficient capacity to take forward ESC work streams.

It is recommended that potential ESC Members discuss their interest in the opportunity with hospital colleagues and line management, to ensure they can dedicate the appropriate time to the role. This position does not attract any remuneration from the FICM.

Application: Please submit a short CV and complete the [application form](#) appended below. These will be shared with the appointment panel who will review applications and reach a consensus on those appointed.

Support

On beginning your appointment you will join the ESC, which includes an established Chair and Deputy Chair. The Chair and Deputy will support you from your first meeting and throughout. The ESC, like all Faculty groups, is a positive and open work environment and the FICM Secretariat will be on hand to support you as you join and with subsequent workflow. This includes learning how to undertake tasks with which you are not already familiar.



Responsibilities

- Sub-Committee Members are expected to:
 - Attend all ESC meetings and take part in committee discussions (including via email) by reading all relevant materials that are sent to members.
 - Work with ESC Members to agree an overall vision for education.
 - Attend events that relate to the committee's work.
- The podcast lead is expected to:
 - Advise the committee on development of content areas.
 - Ensure content is available in a timely fashion for publication (one podcast every 6 weeks).
 - Ensure content is of an acceptable quality.
 - Liaise with the ESC Chair to identify any controversial content prior to publication.



Meetings

- Typically meetings take place quarterly and are virtual.
- Travel expenses are reimbursed subject to the expenses policy.
- ESC Members may not send delegates to attend in their place.

Disclosure of interest: All ESC Members should disclose to the Chair any relevant conflicting interest of any kind (financial or otherwise) arising in relation to any item on the agenda.

Meeting arrangements

- Copies of the Agenda and accompanying papers will be sent to Committee members in advance.
- Members can request the Chair to add items to the agenda in advance of the meeting.
- All members are encouraged to speak freely and contribute to the discussions.

Calendar of forthcoming committee meetings

- October 11 2021
- February 8 2021

Contact us

If you have any questions or would like an informal chat about the role, email us at contact@ficm.ac.uk and we will get right back to you.

APPLICATION FORM

1 Name, Job Title and GMC number

GMC:

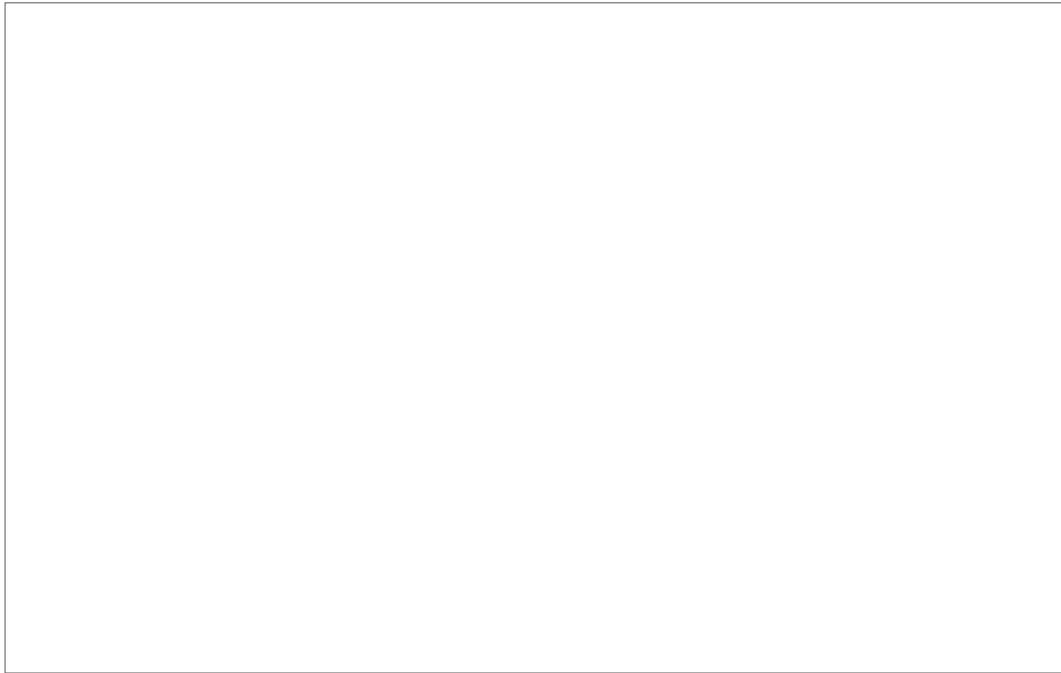
2 Email

3 Please tick to confirm you will provide a short CV along with this application form

4 Why would like to join the Education Sub-Committee? (Max. 200 words)

5 Please tell us about your educational experience to date.

6 Do you have any experience of podcasting? If so, please describe it here. (max 200 words)

A large, empty rectangular box with a thin black border, intended for the user to provide their answer to the question about podcasting experience. The box is currently blank.

Data management: We will share your application form securely with the appointment panel only. Your data will be stored securely.