**INDICATIVE AGENDA FOR ACCREDITATION VISIT**

**Date of Accreditation Visit**

**Location of Accreditation Visit**

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| **Programme Time**  | **Meeting**  | **Participants**  |
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| **Day 1**  |
| Evening  | Private meeting (usually at Hotel) | FICM ACCP Panel  |
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| **Day 2**  |
| 09:10  | Private meeting  | HEI & FICM ACCP Panel only Programme Lead/Clinical Lead |
| 9:30  | Meeting with senior management  | Dean of Faculty Head of Department/School Programme Leader  |
| 10:30 | **BREAK** |
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| 10.45 | Meeting with course team  | Programme Leader All teaching staff, Lecturers & Clinical representativesStaff from relevant support areas (library, ICT etc.)  |
| 12.45  | **LUNCH *(if virtual 30mins lunch, 30 mins meeting, lunch 12.45-13.15, meeting 13.15-13.45)*** | Meeting with students if an existing programme, include a range of training stages/locations if possible ***\*Please note no University representatives should join this meeting*** |
| 14.00  | Tour of the teaching accommodation, library, ICT and other relevant facilities | Programme LeaderFICM ACCP Panel |
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| 15.00  | Meeting with clinical support team  | Clinical Tutors/Clinical Mentors (include at least two sites if possible) |
| 16.00  | Private meeting of the panel  | FICM ACCP Panel  |
| 16.30  | FEEDBACK | FICM ACCP PanelDean of Faculty Head of Department/SchoolProgramme Leader/clinical lead |
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